

CORONATION PUBLIC SCHOOL – School Community Council (SCC)

Meeting Minutes: September 20, 2019

Present: Stephanie Banning, Barry Bedford (Principal), Amanda Black, Janice Bosak (Secretary), Margaret Buchan (Chairperson), Laura Cassar (Team Fun), Jen Clarke, Karen Cripps, Angela Fazio, Nicole Johansen (Team Fun), Kevin Little, Lisa Little, Sarah Mitchell (Staff Liaison), Kate Penney, Jennifer Palciauskas, Tina Mandal (Vice-Principal), Katrina Morin (Treasurer), Stacey Mulligan, Linda Ring (Staff Liaison)

Regrets: Kristina Haringa, Irene Mallory

Recorder: Janice Bosak

WELCOME – Margaret Buchan:

- Margaret welcomed all returning and new SCC members as well as the teacher Staff Liaisons
- Each member introduced themselves

APPROVAL of MINUTES:

- Minutes of June 20, 2019 were approved by Laura Cassar and seconded by Nicole Johansen with the following amendment under “PRESENTATION”- add “Mr. Raycroft requested the SCC support approximately \$4000.00 towards the sewing initiative”

ADMINISTRATOR’S REPORT – Barry Bedford & Tina Mandal:

Truth & Reconciliation

- Mr. Bedford shared the “First Nations Land Acknowledgement” which is read to students each day

Norms of SCC

- Mr. Bedford reviewed the norms expected of SCC members at meetings which include:
 - Staying positive
 - Asking questions to clarify; avoid making assumptions
 - Ensuring everyone’s voice is heard
 - Balance participation – speaking and listening
 - Actively listening to others

“Ignite Learning”

- Shared and reviewed the DDSB Strategic Priorities which include: Success, Leadership, Engagement, Well-Being, Equity, Innovation; posters have been hung in the front foyer at Coronation

DDSB Welcome Back Video

- Shared DDSB “Welcome Back” video presented by DDSB Director, Lisa Millar:
<https://www.youtube.com/watch?v=1FaWbieyKdg>

Principal's Background and Philosophy

- Mr. Bedford shared his past experience and philosophy which includes:
 - 3rd school as a Principal
 - Has held 3 Officer positions; including Equity officer
 - Parent to a 12 year old
 - Child-focused leader
 - Believes all must feel safe and welcomed

QSP

- Fundraiser no longer exists

EQAO Results

- School has just received results for Grade 3 and 6 EQAO; families will soon receive results for their individual student
- Scores for all students, regardless of abilities (e.g. those with learning difficulties or special needs), are used to calculate school averages
- Scores for students who do not write the test and receive a "0" are also incorporated into school averages
- Predicted (teachers' prediction of students achieving a level 3 or 4 score in June 2019) and actual scores for Grades 3 and 6 EQAO were shared:
- Grade 3 EQAO Results:

○ Reading – Predicted 70% at Level 3 or 4	Coronation Achieved: 64%
○ Writing – Predicted 70% at Level 3 or 4	Coronation Achieved: 69%
○ Math – Predicted 68% at Level 3 or 4	Coronation Achieved: 59%
- Grade 6 EQAO Results:

○ Reading – Predicted 75% at Level 3 or 4	Coronation Achieved: 78%
○ Writing – Predicted 70% at Level 3 or 4	Coronation Achieved: 70%
○ Math – Predicted 58% at Level 3 or 4	Coronation Achieved: 55%

School Goals

- Reviewed School Goals:
 - Using inferencing to determine author's message in books, representative of diverse student voice, in both fiction and non-fiction texts
 - Providing descriptive feedback based on learning goals and success criteria so students can set personal goals
 - Developing procedural fluency and automaticity for basic facts and operations using a variety of representations
- The "Learning Journey" can also be viewed within the school

Equity and Inclusion

- Reviewed philosophy and importance of Equity and Inclusion:
 - "Equity and Inclusion seeks to empower everyone in the learning environment by validating and affirming the cultural capital that students bring to the classroom each and

every day. Providing relevant and authentic learning opportunities every day for every student in every classroom”

- “Our schools should be places where students not only learn about diversity but also experience it. Students should see themselves and their classmates reflected in their studies. Students and families should expect their interactions with their school community to leave them feeling accepted for who they are”
 - Education Equity Secretariat (2017)
- Discussed personal biases as well the importance of reading books at school that reflect the diversity of students

Orange Shirt Day

- Orange Shirt Day is September 30th
- A video regarding Residential Schools and Orange Shirt Day was shown
- A Residential School Survivor will be speaking with students from Grades 4-8 on October 29th
- Lunch with the Residential School Survivor will be offered to any student who self-identifies as Indigenous

Progressive Discipline – 2019 Revisions

- Major highlights: The Ad Hoc Committee’s Revisions centred on:
 - Producing a more practical, user-friendly resource for administrators and school staff
 - Increasing the focus on Equity/Human Rights and Mitigating factors
 - Reflecting our board priority of Well-Being, and specifically self-regulation and de-escalation strategies
 - When implementing bias-aware progressive discipline, schools must comply with the Ontario Human Rights Code and the Education Act
 - The Mitigating, Other and Human Rights Factors are listed in the document along with examples

Report Bullying Now

- The “Report Bullying Now” process has been updated
- There is a Safe Schools Officer at the School Board
- Bullying incidents can be reported through the “Report Bullying Now” tab on the school website or <http://reportnow.ddsb.ca/account/login>
- The Principal is notified of any incidents reported through “Report Bullying Now”

21 Days of Well-Being and Beyond

- Shared the connection through a diagram between “Self Spirit” and Physical, Cognitive, Emotional and Social well-being
- Teachers and students have been focusing on well-being in their classrooms each and every day through a variety of activities; well-being and student achievement are directly linked
- Overall Goal of 21 Days of Well-Being and Beyond:

- To create a welcoming and inclusive environment for all students and staff that supports well-being in a caring and safe community
- Specific Goals being worked on with students include:
 - To develop a consistent message that we are all in this together and we are better together
 - To work towards weekly community circles
 - To strengthen positive communication between students, families and staff
 - To note their emotional/physical state of well-being, how may affect their day and respond accordingly based on knowledge of student

Grade 7 Chromebooks & Technology Coach

- September 5th our Technology Coach, Heidi Allum visited with 6 different classes to use technology linked to school goals
- Grade 7 Chromebooks have been distributed
- Students are responsible for the care/cost of repair
- Chromebooks are very costly - \$387.00 each

Ally Week

- September 23-27 is Ally Week
- A video was shared to demonstrate what it means to be an “Ally”
- Certificates will be given out to those who are caught being an “Ally”

New School Website

- Link is: <https://coronation.ddsb.ca/en/index.aspx>

Meet the Parent/Teacher BBQ

- September 26th – 6:00-7:30PM
- Dinner is from 6:00-6:45PM
- Classroom visits are from 6:45-7:30PM
- This is not a Parent-Teacher Interview; it is an opportunity to introduce yourself to teacher; please be aware that all parents want an opportunity to meet the teacher; if you have questions/concerns about child’s academic performance etc. please arrange a separate meeting time with teacher

Welcome to New Staff

- The following new staff are welcomed:
 - Stephanie Johnson (Grade ¾), Samantha Baynton (Grade 4/5 gifted), Brian Lahey (Education Assistant)

School Signage

- An outdoor magnetic sign will be installed the first week of October

Yard Supervision

- There are no teachers on duty until 8:55AM. Please do not send students earlier than 8:55AM as they will not be supervised

Nut and Dairy Aware

- Please continue to ensure lunches/snacks are “nut and dairy aware”
- There are students with severe, life-threatening allergies (to touching a surface with allergen) and the safety of all students needs to be ensured
- Discussion regarding the confusion around “messaging”; messaging has not been clear or consistent and parents are uncertain as to what is acceptable and what is not; requested clarification from Administration
- The Facebook post “exploded”; the majority were positive messages; however there were some negative posts
- Mr. Bedford indicated a letter/notice will be provided on September 22nd related to the topic
- Margaret Buchan read “Sabrina’s Law” to SCC
- There will be no Pizza Days or Milk Program held at the school this year to ensure the safety of all students; an alternative is to be determined

McMillan’s Fundraiser

- Begins October 9th; ends October 25th

Socktober

- New socks can be donated to support Simcoe Hall Settlement House

Weekly Newsletters

- Weekly newsletters will be emailed to all parents/guardians each Sunday
- Newsletters are also posted on our school website: <https://coronation.ddsbc.ca/en/our-school/newsletter.aspx>
- A request was made for Administration to put a note in the newsletter indicating that parents should not feel obliged to participate in fundraising if they are unable/uninterested

Financial Support

- Please notify Administration if a student/family is in need and cannot afford a program, materials (e.g. gym shoes)
- Arrangements can be made to provide financial support, if needed

Twitter and Instagram

- Please follow:
 - Twitter: @coronationps @mrbedford2
 - Instagram: @coronationps

STAFF LIASIONS' REPORT – Linda Ring and Sarah Mitchell

- Teachers have inquired about and/or requested the following:
 - Scientist in the School – will the SCC be covering this year? How many times per class per year? If the money is not fully utilized can a class participate in the program twice? Historically, \$3000.00 has been offered to support this program; one program per class per year; not all of the money has been utilized; last year the Intermediates replaced it with the UOIT mobile STEM program and positive feedback was received; equity needs to be considered when making decisions about leftover money – no decision made
 - Teacher Expenses – will the SCC be providing money to the teachers for supplies? Last year, the SCC offered each teacher \$100.00 for supplies; receipts must be submitted to Cathie Paziuk and then they are reimbursed; it was suggested that teachers be offered \$150.00 this year – no decision made
 - Robotics Kits – there is plenty of Leggo; however there are not enough engines to run the robotics program; 4 kits at a cost of \$400 a kit are being requested (possibly by Spring) – no decision made
- Due to changes and uncertainty with respect to fundraising, it was decided to discuss and make decisions on the above-mentioned items at a future meeting

TREASURER'S REPORT – Katrina Morin:

- The financial books will be updated at the end of September 2019 once all expenses for 2018/2019 school year have been finalized
- Typically pizza profits \$16,000 so there may be fewer funds in the budget this year
- Currently there is approximately \$9000.00 remaining in the account; \$4000.00 will be provided to the Sewing program; the remaining \$5000.00 will be divided equally and allocated to Gym, Music, Library and STEAM

FUNDRAISING – Team FUN - Nicole Johansen & Laura Cassar:

- Team has been working all summer to develop a plan for this year

Pizza Days

- Due to severe milk allergies in the school, there will be no pizza days this year

Hot Dog Days

- Pizza days may be replaced with Hot Dog Days on Thursdays:
 - Hot Dogs are dairy-free and halal – a vegan option is also available
 - Plans are still being finalized and volunteers are required to cook the hot dogs and wrap them in foil
 - A large pot and tongs are required to cook the hot dogs – Angela Fazio may be able to donate a large cooking pot – she will notify Team Fun
 - A Certified Food Handler is required to be in attendance – Margaret Buchan is a certified food handler and can be in attendance

- Margaret Buchan, Stephanie Banning, Nicole Johansen and Laura Cassar have offered to volunteer; some other parents have been recruited over past year; a calendar will be created to ensure volunteers are available; anyone wishing to volunteer please notify Nicole or Laura
- Hot dogs can be sold for \$2.00 with a profit of approximately \$1.00 or more per hot dog

Healthy Hunger

- Boston Pizza and Wok Box will be offered
- Booster Juice may occasionally be offered as it is popular with students
- Kentucky Fried Chicken has dairy-free popcorn chicken and may be offered occasionally at a cost of \$5
- There is a 3% administration fee

Family Pizza Night

- Easy fundraiser and occurs outside of school, at home – members indicated interest in this

Giant Tiger Gift Cards

- School would make a profit for each gift card purchased

Fresh from the Farm

- Discussion as to whether this is a worthwhile fundraiser
- Stephanie indicated she would be willing to lead the initiative if there is interest – profit was \$650.00 last year and not a lot of families purchased; several complaints were received due to poor quality produce last year; perhaps ordering earlier in the season would help with quality of produce
- A few SCC members indicated they would be willing to give the fundraiser “one more chance”
- Willowtree Farm did not respond to inquiries therefore will not be used
- Margaret Buchan said she will inquire at Linton’s Farm to determine if they may offer similar fundraiser
- Margaret will communicate with Stephanie and a final decision will be made within the week as to whether to go ahead with “Fresh from the Farm” or “Linton’s”

Dance-A-Thon

- Janice is available to run the Spring Dance-A-Thon
- Suggestion to have a December Dance-A-Thon as it is a positive experience for students – anyone interested in running this event is encouraged to do so
- Stacey Mulligan is eager to make cotton candy
- The school runs several of their own dances throughout year

Purdy’s

- Fundraiser will be run and pick-up will occur outside of school at Stephanie’s home

NEW BUSINESS

Sewing Program

- The Sewing Program has been booked and will run next week; all students in the school will participate at a cost of approximately \$15.00 per student; each student will spend approximately 30 minutes sewing; 2 sewing machines will be donated to the school; the media will also be attending
- Katrina Morin requested an amendment to the previous SCC motion (June 2019) to provide \$4000 towards the Sewing Program at the school; she suggested the SCC provide a larger donation to the program
- The cost of the program is approximately \$6800.00 plus HST which is very costly and unaffordable for the school
- The school has had cuts to Innovative Furniture, New Technology and Art Installation funds and may have to rely on the SCC to support these or other initiatives if the sewing program is not fully supported by the SCC; in addition the tv monitor in the front lobby is very old, portrays pictures sideways and would cost \$2400.00 to replace
- The SCC members were under the impression, based on the previous meeting and discussion with the past Principal, that the school could afford the sewing program
- If more money is put towards the sewing program, less money will be given to the Library, Music, Gym and STEAM programs
- 3 options were discussed – a) SCC will continue with original plan to provide \$4000 towards initiative; b) SCC could donate more money towards sewing program – amount to be determined; c) SCC could reimburse the school for the cost of the sewing program later in the year, once SCC has a better sense of incoming funds
- 7 members who were present at the June 2019 meeting voted and the majority agreed to continue with original plan to provide \$4000 towards the sewing program at this time

Volunteer Opportunities

- Approximately 10 people have indicated interest in volunteering at the school
- A Criminal Reference Check is required to volunteer
- Those who are interested in volunteering can speak with Principal &/or Vice-Principal for more information

Donating Books

- Inquiry as to how to donate books
- Response: Books can be donated for book exchange (usually held in the new year) or books can be donated to classroom

Lost & Found

- A new rack/cubby in the lobby of the school is housing lost and found items – more appealing and accessible than previous “bin”

Decision-Making

- Suggestion made for SCC members to take additional time, potentially vote remotely, for larger decisions
- Some decisions are time-sensitive and therefore cannot wait

Elections

- Members appointed Margaret Buchan as Chairperson, Katrina Morin as Treasurer, Janice Bosak as Secretary, Nicole Johansen and Laura Cassar as Fundraising Leads with interest shown by other members to volunteer for Fundraising committee

Meeting Dates for 2019/2020 School Year

- Thursday nights beginning at 6:30pm – School Library
- Oct 10th, Nov 7th, Jan 9th, Feb 6th, Mar 5th, Apr 2nd, May 7th, June 4th

Next Meeting : Thursday October 10, 2019 @ 6:30 pm